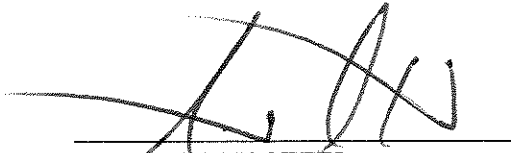


4. Counsel requesting compensation for representing an indigent criminal defendant must submit a completed application for payment detailing by itemized statements specifying services performed and time spent in 1/10 (1) hour intervals. No payment shall be made until the statement is submitted to and approved by the Court and is in accordance with the fee schedule. If the case is disposed of by a plea of guilty, the application must be submitted to the Court at the time of the plea; otherwise, the application must be submitted within thirty days of the disposition of the case. Failure to timely submit the application shall constitute a waiver of compensation.
5. If the court determines that a defendant has financial resources that enable him to offset in part or in whole the cost of the legal services provided, including any expenses or cost, the Court shall order the defendant to pay the amount that it finds the defendant is able to pay. If at the time of appointment of counsel the Court finds that the defendant is employed or is about to be employed, the Court may order the defendant to periodically deposit into a "prepayment of attorney's fees and cost" account administered by the Adult Probation Department an estimated amount of such fees and costs in advance of disposition of his case; any payment in excess of the amount actually ordered by the court for such fees and cost shall be refunded to the defendant.
6. Counsel must submit a timely written motion requesting an expert; setting out the factual basis for the request, describing the necessity of specific services to be rendered and providing an estimate cost.
7. The application for payment of fees and expenses must be documented. Hourly billing must be accompanied by the complete out-of-court billing sheet. Time spent performing the services must be reported in tenth hours, using percentages (i.e.; .1, .5 and .8). Billing for investigation must be broken down by specific cost and serviced rendered. Expert testimony must be itemized billing in a reasonable amount for services rendered. If the statement exceeds a reasonable and necessary amount, neither the County nor the Court shall be liable.
8. Counsel appointed to represent indigent defendants shall represent the defendant until the charges are disposed of, whether by conviction, acquittal or dismissal, or until the right of appeal is exhausted or the attorney is relieved of his duties by the Court or replaced by other Counsel. Counsel must make initial contact with the defendant in custody by the end of the next business day of appointment. Failure to comply with this provision may result in removal of the attorney from the list of court appointed attorneys.
9. If for any reason counsel is required to discontinue representation, a Motion to Withdraw in compliance with the applicable rules shall be filed and heard. Only the Court is authorized to select substitute counsel.

IT IS THEREFORE ORDERED that a copy of said rules and schedule be posted in a public area in offices of each Court.

IT IS FURTHER ORDERED that a copy of the Order be included with the Standing Rules for Appointment of Counsel for Indigent Accused Persons in Hays County.

SIGNED the _____ day of June, 2023



JUDGE GARY STEEL
274th DISTRICT COURT
Local Administrative District Judge



JUDGE R. BRUCE BOYER
22nd DISTRICT COURT



JUDGE TRACIE WRIGHT RENEAU
207TH DISTRICT COURT



JUDGE JOE POOL
428th DISTRICT COURT



JUDGE SHERRI K. TIBBE
453rd DISTRICT COURT



JUDGE TANNER NEIDHARDT
483rd DISTRICT COURT